Central Florida Commission on Homelessness (CoC FL-507)
HMIS Advisory Committee
Meeting Minutes, March 10, 2020

Members Present: Yvette DeJesus (Then Transition House), Shantel Graves (Pathway Homes of Florida), Phillip McCormick (Aspire Health Partners), Jennifer Ortiz (Seminole County), Lisa Portelli (City of Orlando), Janine Summers (Health Care Center for the Homeless)

HSN Staff: Agustin Paz (HMIS Operations Manager), Chuck Vroman (HMIS System Success Specialist), Zoran Ilievski (Grants Specialist)

Introductions by attendees, each describing what the APR is and what it means to them.

Committee Structure - Discussion

- All non HSN attendees are now official members of the committee.
- Jennifer Ortiz needs approval from Seminole County government prior to accepting role on the committee.
- Voting by members to commence in near future.

HMIS Participation Requirements documentation – Discussion

- Review previously discussed parts of the document, no further discussion
- Discuss Application Process
  - Comment: Small number of applications (3-5) per year since we already have a robust system.
  - Shantel Graves motioned for approval, Janine Summers seconded. Unanimous approval.
  - Yvette asked about what this group will review. Tino responded that items discussed are policy related as an example, the HMIS Policies.
- Reviewed list of recent agencies added to HMIS
  - Much discussion about what Block by Block does for the community. Lisa Portelli provided a good description of the purpose and functions of Block by Block. Concerns expressed about for-profit companies and access to HMIS. Block by Block integrates with existing services/projects to add capabilities. Shantel Graves suggested that Blok by Block give a presentation at a CoC meeting that describes who they are, what they do, etc. to introduce them to the community at large.

HMIS Data Quality Plan

- Reviewed slides, request by Tino for members to provide feedback to HMIS by May 1st.
- Question: What are the benchmarks based on? Tino responded that benchmarks are based on HUD guidelines and/or historical averages.
- Comment: Transparent visibility is needed so that high performing agencies/projects get rewarded.
- Comment: Continued support from HMIS team is very much needed and appreciated.

Official HUD Reports

- Reviewed slides, Tino to send SPM data to this team. We may also host a GoToMeeting to review PIT/HIC data.

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HMIS/UCF project

- Reviewed slide, Tino asked for volunteer projects to participate.

Training

- Reviewed slides, no discussion or comments.

New Topics

- Jennifer Ortiz: What is status of new HMIS software? Tino responded that HUD discourages changing vendors, Chuck added that HMIS software vendors are getting technical assistance from HUD to address quality issues/concerns.